



# The Family Tree

## **Board of Directors Responsibilities – FY21**

### **Mission Statement**

The Family Tree is Maryland's leading 501 (c)(3) dedicated to improving our community by providing families with proven solutions to prevent child abuse and neglect.

### **Responsibilities of the Board of Directors**

- To promote the mission of The Family Tree, Inc.
- To establish and monitor the general policies governing the operation of the Family Tree, Inc.
- To secure adequate funding for the organization and ensure its long-term financial stability.
- To create and update a long-range plan for the organization.
- To monitor the goals and operating policies of the programs as presented by the Executive Director.

### **Responsibilities of Individual Board members**

- To attend board meetings.
- To accept specific responsibilities, either on committees or within the general work of the Board.
- To financially support The Family Tree, Inc., by making a personal meaningful contribution to support general operations, special events, and implementation of the organization's aggressive three-year strategic plan.
- To actively engage in The Family Tree, Inc's private fundraising program by completing an annual fundraising plan and participating in identification, cultivation, solicitation, and donor stewardship activities.
- To stay informed and knowledgeable about the programs and activities of the organization.
- To serve as an advocate in the community by communicating the accomplishments of the organization as well as its needs.
- To, when appropriate, further our outreach efforts by mentioning your Family Tree Board Membership in interviews, articles or presentations.
- To identify and help recruit new board members, potential donors and volunteers.
- To broaden awareness and understanding of the issues associated with child maltreatment.
- Provide oversight to required policy development activities, including the review of the organization's annual 990 prior to its file date.

### **Term of Office**

Each member shall be elected for a one-year first term and thereafter be elected for terms of three years and, in each case, until his or her successor shall have been elected and qualify.